



THE PRESIDENCY

# NIGERIAN CHRISTIAN PILGRIM COMMISSION

PLOT 1348, AHMADU BELLO WAY, GARKI II, ABUJA

Passport  
Photograph of all  
Directors

FORM NCPC 2

## CHRISTIAN PILGRIMAGE OPERATORS ACCREDITATION REQUEST FORM

*Pursuant to Section 18(1)(c)*

Submitted by

.....  
Address

.....

.....  
Signature Date

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### Section A: Requirement for Registration as a Christian Pilgrimage Operator

1. An applicant for registration as a Christian Pilgrimage Operators must meet the following conditions:
  - a. the applicant must be duly registered in Nigeria as a Limited Liability Company or an Incorporated Trustee (IT) involved in Christian religious activities (e.g. Churches, Ministries, and Christian service organizations or Business Travels and Tours);
  - b. the Company must have a registered Share Capital of not less than Thirty Million Naira (~~N~~30,000,000) and must have the object of Travel and Tours;
  - c. the Company or IT must be majority-owned by Nigerian Christians.
  
2. The applicant must submit the following documents:
  - a. For Companies
    - i. Letter of application addressed to the Executive Secretary;
    - ii. Completed Form NCPC 2 (Christian Pilgrimage Operators Form);

- iii. Certified True Copy of Incorporation Certificate;
- iv. Memorandum and Articles of Association of the Company;
- v. Form CAC 1.1 (Application for Registration of Company); or the following CAC Forms: Form CAC 2 (Statement of Share Capital and Return of Allotment, Form CAC 3 (Notice of Situation/Change of Registered Address, Form CAC 7 (Particulars of Persons who are First Directors of the Company;
- vi. Police Character Report of each Director of the Company;
- vii. Tax Clearance Certificate for the preceding three (3) years;
- viii. Certificate of Occupancy or Tenancy Agreement or Utility Bill of the applicant's registered address/place of business;
- ix. Receipt for the payment of non- refundable administrative fee of ₦400, 000 (through the remita platform);
- x. Receipt for the payment of licensing fee of ₦600, 000 (through the remita platform).

b. For Incorporated Trustees:

- i. Letter of application addressed to the Executive Secretary;
- ii. completed Form NCPC 2 (Christian Pilgrimage Operators Form);
- iii. Incorporation Certificate;
- iv. CAC Form for Registration of Incorporated Trustee;
- v. Constitution;
- vi. Police Character Report on each Trustee of the IT;
- vii. Certificate of Occupancy or Tenancy Agreement or Utility Bill of the applicant's registered address;
- viii. Receipt for the payment of non- refundable Administrative fee of ₦400, 000 (through the remita platform);
- ix. Receipt for the payment of licensing fee of ₦600, 000 (through the remita platform).

3. Please note the following:

- a. The Nigerian Christian Pilgrim Commission (NCPC) as a regulatory agency reserves the right to review the above requirements and introduce new ones on the operation of the license;
- b. The license when issued can be withdrawn by the NCPC and the CPO cannot reapply until after a period of two (2) years;
- c. All enquiries should be directed to the Legal Unit of the NCPC or through the NCPC Registry e-mail: [registry@ncpc.gov.ng](mailto:registry@ncpc.gov.ng)

**Section B: Required Information**

1. Company Details:

a. Name of Company/IT

b. RC of Company/IT

c. Date of incorporation of Company/IT

d. Address of Company

  


e. Telephone Number(s)

f. E-Mail

g. Website

2. License

a. Do you hold any tour agency license? Yes  No

b. If Yes, State name, country and date of license.

| S/N | Name | Country | Date |
|-----|------|---------|------|
|     |      |         |      |
|     |      |         |      |
|     |      |         |      |

3. Tours

a. Have you operated Christian pilgrimage before now? Yes  No

b. If Yes, State Holy Sites and country you took pilgrims to in the recent past:

| S/N | Holy Site | Country |
|-----|-----------|---------|
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