

FEDERAL REPUBLIC OF NIGERIA



NIGERIAN CHRISTIAN PILGRIM COMMISSION
(THE PRESIDENCY)

EXPRESSION OF INTEREST (EoI) FOR THE AIRLIFT OF CHRISTIAN PILGRIMS TO AND
FROM ISRAEL, ROME/GREECE FOR 2019 PILGRIMAGE OPERATION

1.0 INTRODUCTION

1.1 The Nigerian Christian Pilgrim Commission (NCPC) in compliance with its statutory functions, intends to carry out the Airlifting of Pilgrims under the 2019 Christian Pilgrimage Operations.

1.2 The NCPC therefore, invites interested and competent National/International Airlines/Air carriers with qualification and experience for the airlift for Expression of Interests (EoI) with the scope of services as follows:

- i. To Airlift the Christian Pilgrims using the approved aircraft, to and from Israel, Rome/Greece operating from designated airports in Nigeria;
- ii. The Airlift operations shall be carried out at the under-listed Airports:
 - a) Nnamdi Azikiwe International Airport, Abuja;
 - b) Murtala Muhammed International Airport, Ikeja, Lagos State;
 - c) Port Harcourt International Airport, Port Harcourt, Rivers State;
 - d) Akanu Ibiam International Airport, Enugu, Enugu State;
 - e) Gombe International Airport, Gombe, Gombe State;
 - f) Yola International Airport, Yola, Adamawa State;
 - g) Akwa Ibom International Airport, Uyo, Akwa Ibom State; and
 - h) Mallam Aminu Kano International Airport, Kano, Kano State.

2.0 AIRCRAFT SPECIFICATION

2.1 All interested bidders are to submit technical documents for the proposed airlift operation. The aircraft must meet ICAO, NCAA and IATA safety requirements and are subject to pre-arrival inspection. The only specified aircraft types are as follows:

A. Aircraft Size:

(i) **Wide body**; (ii) **Glass cockpit**; (iii) **Minimum of 280 Seats per trip**;

B. Aircraft types:

(i) **Airbus A330-300**; (ii) **A340-300**; (iii) **Boeing 747-400**; (iv) **B777-300**;

C. Interested companies shall submit with any of the four (4) types as listed above in B (i-iv) **for both main and back-up aircraft**;

3.0 ELIGIBILITY REQUIREMENTS

Bidders should provide the following as responsive minimum requirement for the project:

- a. Copy of current Air Transport License (ATL)/Air Operation Permit (AOP)/Air Operators Certificate (AOC) by Nigeria Civil Aviation Authority;
- b. Copy of Air Travel Organizer's License (ATOL) by Nigeria Civil Aviation Authority (NCAA);
- c. Verifiable written evidence of ownership or partnership agreement with the owners of aircraft;
- d. Evidence of Company Registration with CAC or letter of exemption from Mr. President in compliance with section 54-59, CAMA (for Nigerian Partners);
- e. Provision of Insurance which must meet the minimum third party (hull, passenger, baggage/cargo and third party) liability limit set by NCAA;

- f. Evidence of installation of an aircraft tracker/transponder as confirmed by NCAA;
- a. Tax Clearance Certificates for the Last 3 years (2015, 2016 & 2017) expiring on 31st December, 2018, (for Nigerian Partners);
- b. Annual Auditors Report for the last 3 years (2015, 2016 & 2017) with turnover of \$150million USD in any of the years;
- c. Evidence of current Pension Compliance Certificate valid till 31st December, 2018;
- d. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 31st December, 2018;
- a. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2018;
- b. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 30/6/2019 or valid Certificate issued by BPP.
- c. Sworn Affidavit disclosing whether or not any officer of the relevant committees of the Nigerian Christian Pilgrims Commission or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- d. Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- e. Verifiable documentary evidence of at least One (1) similar job executed in the last five (5) years including Letters of Awards and Job Completion Certificates;
- f. For Joint Venture, include Memorandum of Understanding (eligibility requirements is applicable to each JV partner);
- g. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm

4.0 SUBMISSION OF BID DOCUMENTS

4.1 Completed and fully packaged technical documents shall be **submitted (Two sets of hard/soft copy)** in sealed envelope and appropriately marked "Expression of Interest" at the top right hand corner and the company's name indicated at the back of the envelope addressed as follows and dropped in the appropriate Tender Box.

**The Secretary, Tenders' Board,
Nigerian Christian Pilgrim Commission,
Plot 1348 Cadastral Zone A03,
Ahmadu Bello Way, Garki 2, Abuja.**

4.2 The closing date for submission of the EOIs is **12:00 noon on Monday, 8th April, 2019.**

5.0 OPENING OF EOI DOCUMENTS

5.1 Expression of Interests (EoI) will be opened immediately after the deadline for submission at **12:00 noon on Monday, 8th April, 2019**, in the presence of all

bidders or their representatives and representatives of professional bodies and Non-Governmental Organizations, at the
Nigeria Christian Pilgrim Commission,
Commission's Conference Room,
Plot 1348 Cadastral Zone A03,
Ahmadu Bello Way, Garki 2, Abuja.

5.2 Only shortlisted firms at the EOI stage would be invited at a later date for collection of Request for Proposals.

5.3 All inquiries should be directed to:
**The secretary, Tenders' Board,
Nigerian Christian Pilgrim Commission
Plot 1348 Cadastral Zone A03
Ahmadu Bello Way, Garki 2, Abuja.
Email: ncpcprocurement@gmail.com**

6.0 DISCLAIMER AND CONCLUSION

6.1 This announcement is published for information purposes only and does not constitute an offer by the Commission to transact with any party for the project, nor does it constitute a commitment or obligation on the part of the Commission to procure concession services.

6.2 The Commission will not be responsible for any costs or expenses incurred by any interested party (ies) in connection with any response to this invitation and or the preparation or submission in response to an inquiry.

6.3 The Commission is not bound to shortlist any bidder and reserves the right to annul the selection process at any time without incurring any liabilities and assigning any reason thereof in accordance with Section 28 of the Public Procurement Act, 2007.

(Signed)
Executive Secretary
Nigerian Christian Pilgrim Commission

FEDERAL REPUBLIC OF NIGERIA



NIGERIAN CHRISTIAN PILGRIM COMMISSION
(THE PRESIDENCY)

EXPRESSION OF INTEREST (EoI) FOR GROUND-HANDLING OF NIGERIAN CHRISTIAN
PILGRIMS IN ISRAEL, ITALY AND GREECE FOR 2019 PILGRIMAGE OPERATION.

1.0 INTRODUCTION

1.1 The Nigerian Christian Pilgrim Commission (NCPC) in compliance with its statutory functions, intends to carry out the airlifting of Pilgrims under the 2019 Christian Pilgrimage Operations.

1.2 The NCPC therefore, invites interested and competent Ground Handlers with requisite qualification and experience for Expression of Interests (EoI) for Nigerian Christian Pilgrims operations.

2.0 ELIGIBILITY CRITERIA

Foreign companies applying must partner with a Nigerian Company.

Bidders should provide the following as minimum requirement for the project:-

- (a) Verifiable written evidence of ownership or partnership with the owners of Hotels & Buses including authorization for confirmation by the NCPC;
- (b) Evidence of ability to make authentic Tour Schedules available before the commencement of the airlift;
- (c) Evidence of Company Registration for the Principal Partners;
- (d) Verifiable Tax Clearance Certificates for the Last 3 years (2016, 2017 & 2018);
- (e) Evidence of Registration and Certification of Pension (PENCOM); Industrial Training Fund (ITF) and Nigeria Social Insurance Trust Fund (NSITF) (for Nigerian Partners);
- (f) Evidence of compliance with BPP's directive for registration of all Government Contractors, Consultants and Service Providers;
- (g) Evidence of non-indebtedness to service providers either in Nigeria or in Israel, Italy or Greece;
- (h) Detailed Company Profile;
- (i) Evidence of operational experience in at least five (5) jobs of similar nature and complexity executed within the last five years with verifiable letters of Contract award and certificates of job completion;
- (j) Evidence of financial capability with letter for access to line of credit in the sum of \$1million USD from a reputable bank;
- (k) For Joint Venture, include agreement;
- (l) Possession of Tour Agency/Ground Handling License;
- (m) Having annual Auditors Report for the last 3 years (2016, 2017 & 2018) with turnover of \$5million USD in any of the years; and

In addition, Ground Handlers are also expected to submit these documents/requirements:

- (a) Verifiable evidence of capability to procure entry visas for Pilgrims to Rome and Greece (for Ground Handlers applying for Rome and Greece only);
- (b) Evidence of at least ten Holy sites you took Pilgrims to in the recent past; and
- (c) Type of Vehicles/Buses for Pilgrims.

3.0 SUBMISSION OF BID DOCUMENTS

3.1 Completed and fully packaged technical documents shall be **submitted (Two sets of hard/soft copy)** in sealed envelope and appropriately marked "Expression of Interest" at the top right hand corner and the company's name indicated at the back of the envelope addressed as follows and dropped in the appropriate Tender Box.

**The secretary, Tenders' Board,
Nigerian Christian Pilgrim Commission,
Plot 1348 Cadastral Zone A03,
Ahmadu Bello Way, Garki 2, Abuja.**

3.2 The closing date for submission in respect of the exercise shall be by 12.00noon, Monday, 8th April, 2019.

3.3 Expression of Interests (EoI) will be opened immediately following the deadline for submission, in the presence of all bidders or their representatives and representatives of professional bodies and Non-Governmental Organizations, at the

Nigeria Christian Pilgrim Commission,
Commission's Conference Room,
Plot 1348 Cadastral Zone A03,
Ahmadu Bello Way, Garki 2, Abuja.

3.4 Only firms whose technical proposals fulfill the minimum requirements would be considered for the next stage.

3.5 All inquiries should be directed to:

**The secretary, Tenders' Board,
Nigerian Christian Pilgrim Commission
Plot 1348 Cadastral Zone A03
Ahmadu Bello Way, Garki 2, Abuja.
Email: ncpcprocurement@gmail.com**

4.0 DISCLAIMER AND CONCLUSION

4.1 This announcement is published for information purposes only and does not constitute an offer by the Commission to transact with any party for the project, nor does it constitute a commitment or obligation on the part of the Commission to procure concession services.

4.2 The Commission will not be responsible for any costs or expenses incurred by any interested party (ies) in connection with any response to this invitation and or the preparation or submission in response to an inquiry.

4.3 The Commission is not bound to shortlist any bidder and reserves the right to annul the selection process at any time without incurring any liabilities and assigning any reason thereof.

(Signed)

Executive Secretary
Nigerian Christian Pilgrim Commission